



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE  
**DEPARTMENT OF STATE**

TELEPHONE: (302) 744-4500  
FAX: (302) 739-2711  
WEBSITE: WWW.DPR.DELAWARE.GOV

DIVISION OF PROFESSIONAL REGULATION

<b>PUBLIC MEETING MINUTES:</b>	<b>BOARD OF PLUMBING &amp; HVACR EXAMINERS</b>
<b>MEETING DATE AND TIME:</b>	<b>Tuesday, May 14, 2013 at 8:30 a.m.</b>
<b>PLACE:</b>	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room A</b> , second floor of the Cannon
<b>MINUTES APPROVED:</b>	June 19, 2013

**MEMBERS PRESENT**

Dean Sherman, Professional Member, President  
Carol Guilbert, Public Member, Secretary  
Frank Beebe, Professional Member  
James Anderson, Public Member  
Gerard Pepeta, Professional Member  
John Brady, Public Member

**MEMBERS ABSENT**

Jerome Todd, Professional Member  
Charles Robbins, Professional Member, Vice President

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL**

Kevin Maloney, Deputy Attorney General  
Latonya Brown, Administrative Specialist II

**OTHERS PRESENT**

Chuck Davidson, DPH

**CALL TO ORDER**

Mr. Sherman called the meeting to order at 9:16 am.

**BOARD ELECTIONS**

A motion was made by Mr. Brady, seconded by Mr. Beebe to amend the agenda and request a vote for Election of Board Members. The Board voted to keep the same leadership, Mr. Sherman will remain the President, Mr. Robbins will remain the Vice-President and Ms. Guilbert is to remain the Secretary. The motion carried unanimously.

**REVIEW OF MINUTES**

A motion was made by Mr. Beebe, seconded by Ms. Guilbert, to approve the April 9, 2013 meeting minutes. The motion carried unanimously.

## **NEW BUSINESS**

### **Review of Examination Applications**

A motion was made by Ms. Guilbert, seconded by Mr. Brady, to approve James Osborne, Michael O'Neill Jr. and Richard Kaser to take the Master Plumber By-pass Examination. The motion carried unanimously.

A motion was made by Mr. Brady, seconded by Mr. Beebe to table the application of Samuel Bell Jr. for Master HVACR Restricted due to lack of verification of experience. The motion carried unanimously.

A motion was made by Mr. Brady, seconded by Mr. Beebe to table the application of Brian Kelly for Master Plumber & Master HVACR Restricted contingent upon a letter from Mr. Kelly regarding his 7 years work experience being applied to either Plumbing or HVACR Restricted. The motion carried unanimously.

### **Review of Reciprocity Applications**

A motion was made by Mr. Brady, seconded by Mr. Beebe to approve the application of George Scelso for Master Plumber. The motion carried unanimously.

### **Examination Passing Results**

The Board reviewed the examination results that showed out of eight candidates, two had passing scores: Christopher Sockriter, Master HVACR, and Michael Macey, Master HVACR.

### **Ratification of Applications**

A motion was made by Ms. Guilbert, seconded by Mr. Brady, to ratify the Master HVACR applications of Thomas Cochran(Master HVACR), Richard Clay(Master HVACR), and Kenneth Mueller (Master HVACR). The motion carried unanimously.

### **Complaint Status**

34-03-12	Referred to AG	34-12-12	Open
34-04-12	Assigned to Hearing Officer	34-13-12	Open
34-06-12	Referred to AG	34-14-12	Open
34-07-12	Closed	34-15-12	Open
34-06-13	Referred to AG	34-01-13	Open
34-05-13	Assigned to Hearing Officer	34-02-13	Open
34-11-12	Open		
34-08-13	Referred to AG		

## **CORRESPONDENCE**

None

## **OTHER BUSINESS BEFORE THE BOARD** (for discussion only)

### **Updates on Continuing Education**

The Board discussed continuing education and the repercussions to licenses. Also Mr. Sherman mentioned the consequences to adding continuing education and followed up with an example of continuing education problems that occurred in North Carolina. Mr. Sherman stated that continuing education may be cheaper to do online and will consider doing CE's online when making a decision to bring continuing education to Delaware.

Mr. Brady spoke about the Boards interest in doing Public Safety Outreach to eliminate unlicensed practice.

**PUBLIC COMMENT**

Mr. Davidson mentioned having a mass mailing go out to all the Plumbers regarding courses that are available. Ms. Brown will have to get approval from the Division of Professional Regulations regarding this matter.

**NEXT SCHEDULED MEETING**

The next board meeting will be held on June 11, 2013, at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

**ADJOURNMENT**

A motion was made by Mr. Guilbert, seconded Mr. Anderson, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 10:01 am.

Respectfully submitted,

A handwritten signature in black ink, reading "LaTonya Brown". The signature is written in a cursive, flowing style.

LaTonya Brown